



Office of Human Resources

Job Posting

TITLE: Assistant Building Inspector

DEPARTMENT: Building/Zoning

CLASSIFICATION: Classified / Middletown Municipal Employees Association/NEARI

POSITION SUMMARY:

The Assistant Building Inspector is responsible for assisting the Building Official in the enforcement of state and local building codes and for the enforcement of zoning ordinances in connection with building construction. This position requires technical knowledge of the building construction trade and general knowledge of the quality and strength of building materials and accepted requirements of building construction. The Assistant Building Inspector acts as the Alternate Building Official in the absence of the Building Official. The position requires the application of considerable knowledge in the areas of local, state and federal laws and ordinances, policies, procedures and reporting requirements. The Assistant Building Inspector is responsible for providing general services and support throughout the Town as assigned. This position interfaces with the general public, taxpayers, customers, outside agencies, employees and others on a daily basis and requires a commitment to the highest quality of customer service.

*Full Position Description and Employment Application are available at
www.middletownri.com/employment*

HOW TO APPLY:

INSTRUCTIONS:

Email Employment application **and** resume to cdursi@middletownri.com
Include **Assistant Building Inspector** in the Subject Line of your
email ****Previous Applicants may not need to reapply****

****Must submit proof of requirements met as set forth in
RIGL 23-27.3-107.5 along with employment application****

APPLICATION PERIOD:

Application period ends on December 18, 2015 at 4:00 p.m.
(Applications will not be accepted after this deadline)

If you need assistance with the application process, please contact the Office of Human Resources at
(401) 846-5781 prior to the closing of the application period.

The Town of Middletown is an Equal Opportunity Employer